

TOGO DATASHEET

Last modification April 2012

1. DESTINATION INSPECTION (DI) MANDATE

IS TOGO A MEMBER OF THE WTO:	Yes
DI MANDATED BY :	Ministry of Economy & Finance
APPLICABLE REGULATION(S) :	<p>Decree n° 94-088 - PR of 28 December 1994 Arrêté n°001/MEF/MCPT dated 23.01.95 Arrêté n°002/MEF/MCPT dated 23.01.95 Arrêté n°001/MEF/MCPT dated 11.03.96</p> <p>Contract signed in March 1994 for a verification system of the imports. Extended through five successive Addendums, one new Contract and its Addendums n° 1 "lease-sale" of scanner and risk management.</p> <p>On November 26, 2010 Cotecna signed an Addendum n° 2 to the Lease-Sale contract of the 24th of April 2003 for the implementation of advanced E-tracking Technology in Togo named S.S.E. (Système de Suivi Électronique).</p>
APPOINTED INSPECTION COMPANY :	COTECNA INSPECTION S.A.
SCOPE OF DI:	<ul style="list-style-type: none"> - export market price for foreign exchange purpose - customs valuation (ACV) - customs classification (WCO HS Codes) - import eligibility - E-tracking
MINIMUM ORDER VALUE SUBJECT TO PVI :	<p>XOF 1'500'000 for goods shipped by air and sea</p> <p>XOF 1'000'000 for goods imported by road or train</p>
PARTIAL SHIPMENTS :	For consignments with partial shipments (global value exceeding above value), partial shipments with a FOB value below XOF 225'000 will not be subject to inspection.
EXEMPTIONS FROM DI :	See " listing of goods exempted from DI "

2. INSPECTION ORDER "I.O." (the instruction for Cotecna to inspect)

I.O NAME :	Intention d'Importation (I.I.)
ISSUED BY:	Cotecna's Liaison Office in Lome - Togo
VALIDITY :	6 months - may be extended for a further 6 months
AMOUNT BY WHICH I.O VALUE MAY BE EXCEEDED :	Normal trade tolerance
AMENDMENT TO THE I.O:	Allowed as far as Cotecna's Liaison Office is informed

3. INSPECTION REQUIREMENTS / RESTRICTIONS

SECOND-HAND GOODS:	Yes - Should be declared as such on the I.O.- except the goods exempted (see " listing of goods exempted from DI ")
PROHIBITED IMPORTS:	To be checked with Cotecna's Liaison Office in Lomé
RESTRICTED IMPORTS:	FOB, freight, insurance and total value, (when applicable) as well as any advance payment.
SPECIAL REQUIREMENT:	Shelf life: minimum 50% remaining on arrival in Togo.

4. PRICE VERIFICATION / SELLER'S INVOICE REQUIREMENTS

BUYING / CONFIRMING COMMISSION:	No restriction but must be declared
INSURANCE:	Where applicable, no restriction
FINANCIAL INTEREST:	Where applicable, no restriction
FINAL INVOICE TO SHOW:	FOB, freight, insurance and total value, (when applicable) as well as any advance payment.

5. REPORTING REQUIREMENTS

FINAL DOCUMENTS REQUIRED BY COTECNA TO ISSUE REPORT:	<ul style="list-style-type: none"> - Final invoice, showing FOB and total value - Packing list - Other commercial documents (if applicable)
TYPE OF REPORT ISSUED:	<ul style="list-style-type: none"> - To seller: Security label affixed to the commercial invoice, or a Non Negotiable Report of Finding named Avis de Refus d'Attestation (ARA). - To importer: Clean Report of Findings (CRF) named ADV (Attestation de vérification) or Non Negotiable Report of Findings (ARA).
REPORT PURPOSE:	<p>Invoice with Security Label : for presentation (by seller) to Negotiating Bank</p> <p>Original CRF/ADV: for the Togolese Authorities to collect the correct amount of import duties and taxes.</p>

6. INSPECTION FEES

Paid by the Government.

7. LISTING OF GOODS EXEMPTED FROM DI

- > Imports with a total FOB value below XOF 1,500,000 when shipped by air or by sea, and below XOF 1,000,000 when shipped by road. (100 XOF = 0.15 €)
- > The following goods are exempted of the Destination Inspection:
 - Live animals
 - Plants and floriculture
 - Natural and source mineral water
 - Printed and developed cinematographic film
 - Journals and periodicals
 - Postal and fiscal stamps
 - Stamped paper
 - Bank notes
 - Check books
 - Books, brochures and similar printed material including single printed sheets of paper
 - Architectural, engineering, commercial, industrial, topographic or similar plans and drawings
 - Cartographic works of all kinds including maps
 - Wax prints, African prints, fancy prints and Bazin prints
 - Personal effects including used personal items
 - Used clothes and shoes, bags, belts
 - Used vehicles
 - Gifts to Government or to NGO (Non-Governmental Organisation)
 - Objects of art
 - Perishable goods, refrigerated goods such as fish, vegetables and fruits
 - Commercial samples
 - Arms and ammunitions
 - Goods procured following an international tender
 - Scrap material
 - Explosive and pyrotechnic material
 - Personal gifts
 - Postal parcels

- Goods donated by foreign governments or international organisations or benevolent foundations
- Goods manufactured (country of origin) in ECOWAS states i.e., CEDEAO in French
- Gold and precious metals
- Hydrocarbons and all petroleum products
- Goods imported by Diplomatic missions and International Organisations and Consulates accredited to Togo.

8. LISTING OF PROHIBITED IMPORTS

To be checked with Cotecna's Liaison Office in Lomé + Drugs/Narcotics.

9. LISTING OF RESTRICTED IMPORTS

To be checked with Cotecna's Liaison Office in Lomé.

10. DISCLAIMER

The information contained herein is for the purpose of facilitating Destination inspection, does not relieve exporters or importers from their obligation in respect of compliance with the import regulations of the country of importation and is not intended to affect the contractual obligations of the parties to a transaction and consequently does not affect the rights of the buyer, for whom COTECNA is not acting, and does not relieve the seller of his contractual obligations. Although every effort has been made to ensure the correctness of the information, as at the date the issuance of this data sheet, COTECNA does not accept any responsibility for errors and omissions and, furthermore, the information may subsequently be subject to change as may be announced by the Authorities in the country of importation. Consequently, exporters are advised to check with COTECNA, prior to shipment of goods, if there is any doubt concerning the issuance of a Clean Report of Findings. For further information, or clarification, please contact the COTECNA Affiliate in the country of inspection of the goods.